# Balance of State Continuum of Care 2022 Special NOFO Competition Project Applicant Meeting

Webinar #1 August 11, 2022 / 10:00 am
Webinar #2 August 15, 2022 / 3:00 pm
Webinar #3 August 16, 2022 / 12:00 pm Noon

**To access Webinar Meetings, please register at:**

**#1** https://gadca.webex.com/gadca/j.php?RGID=re50a3a6d959e2232452b1f4639b47f00

#2 https://gadca.webex.com/gadca/j.php?RGID=r329add7536b975e9a9add0a54283afe4

**#3** https://gadca.webex.com/gadca/j.php?RGID=r374f67c564f8425c46df00aff0ae7df2

**(upon registration, you will receive call-in & log-in information)**

Georgia® Department of
**Community Affairs**

DCA, Collaborative Applicant

# DISCLAIMER

❑ This is a GENERAL overview of the CoC Program and Application (for eligible new projects to be scored and ranked under Georgia's BoS CoC competition).

❑ Applicants are responsible for reading the NOFO, regulations, and other related information as it is released on HUD's web site, HUD Exchange to see program and eligibility requirements.

   ❑ **Special NOFO at HUD.gov**
   https://www.hud.gov/program_offices/comm_planning/coc/specialCoCNOFO/supplemental

   ❑ **2022 CoC Special NOFO Competition page at HUD.gov:**
   https://www.hud.gov/program_offices/comm_planning/coc/specialcocnofo

   ❑ **HUD Exchange e-snaps resources:**
   https://www.hudexchange.info/programs/e-snaps/

# 2022 Balance of State CoC Special NOFO Process

- HUD released the Supplemental Notice of Funding Opportunity (NOFO) to address unsheltered and rural homelessness on June 22, 2022

- The Standards, Rating & Project Review Committee (on 8/5/22) established and the Balance of State CoC Board (on 8/9/22) approved:

  - The 2022 Georgia BoS CoC Special NOFO Competition Policy, Process, Application Documents, Certification Policy Addendum, Coordinated Entry Policy Addendum, and Other Materials for then Special NOFO including:
    - Program priorities according to type
    - Acquisition, New Construction and Rehabilitation under the Rural Set Aside (PSH Only)
  - Scoring Criteria for the project application reviews

- Competition opened and all materials released on 8/9/22

# Policy Priorities from the HUD Special NOFO and CoC Responses

1. Unsheltered Homelessness
2. Unsheltered Homelessness and Individuals and Families Experiencing Homelessness with Severe Services Needs in Rural Areas
3. Providing Assistance on Tribal Lands
4. Involving a Broad Array of Stakeholders in the CoC's Efforts to Reduce Homelessness
5. Advancing Equity
6. Use a Housing First Approach

# Policy Priorities from the HUD Special NOFO and CoC Responses

## 1. Unsheltered Homelessness

- New PSH, RRH, & Joint Th & PH-RRH projects for individuals and families
- New Supportive Services Only (SSO) projects for street outreach (SSO-SO), coordinated entry (SSO-CE), & Standalone SSO
- Prioritization of 90% of non-dedicated PSH beds for people who are chronically homeless
- Participation in Coordinated Entry
- Housing First (**threshold** & scoring criteria)

# Policy Priorities from the HUD Special NOFO and CoC Responses (continued)

2. Unsheltered Homelessness and Individuals and Families Experiencing Homelessness with Severe Service Needs in Rural Areas

- ❑ Scoring criteria (target & prioritize those with severe service needs)
- ❑ Scoring criteria in serving most vulnerable
- ❑ Rural Development activities

# Policy Priorities from the HUD Special NOFO and CoC Responses (continued)

3. Providing Assistance on Tribal Lands
- HUD priority, however, currently there are no Tribes and TDHE (tribally designated housing entities) in Georgia on the National Directory (https://www.hud.gov/program_offices/public_indian_housing/ih/codetalk/onap/map/nationalmap)
- Also relates to HUD rescoring of projects submitted under Rural Set Aside (Structurally Disadvantaged Areas)

# Policy Priorities from the HUD Special NOFO and CoC Responses (continued)

4. Involving a Broad Array of Stakeholders in the CoC's Efforts to Reduce Homelessness

- ❑ Points for projects that will leverage housing subsidies or subsidized housing units <u>not</u> funded through CoC or ESG
- ❑ Points for projects that that will utilize healthcare resources for participants
- ❑ Collaborative Applicant staff is actively working to secure written commitments of both housing and healthcare. Applicants that make it into the final ranking may be given access to these resources as they are available and applicable.

# Policy Priorities from the HUD Special NOFO and CoC Responses (continued)

## 5. Advancing Equity*

### ❑ Racial Equity

- Scoring on project identification of barriers and steps taken/will take to eliminate barriers
- *HUD is emphasizing system and program changes to address equity within CoCs through identifying and addressing needs of those who are disproportionally more likely to experience homelessness

### ❑ Lived Experience

- Will meet with the Youth Action Board to review project scoring criteria
- *HUD has expectation for CoCs to involve individuals with Lived Experience in service delivery and decision making

# Policy Priorities from the HUD NOFO and CoC Responses (continued)

## 6. Use a Housing First Approach

- ❑ Projects funded required to follow a Housing First Approach
- ❑ Points for the degree that projects demonstrate project will operate under HF Model. Applicants passing threshold should demonstrate project is:
  - Low-barrier
  - Prioritizes rapid placement & stabilization in permanent housing
  - No service participation requirements
  - No preconditions to entry
- ❑ Points for the degree that projects demonstrate low-barrier approach in application

# BoS CoC Special NOFO funds available

Estimated Funding Available under the Special NOFO:

- ❑ Unsheltered Homelessness Set Aside
  - ▪ $25,279,593

- ❑ Rural Homelessness Set Aside
  - ▪ $11,485,847

# HUD Funding Process – Special NOFO

HUD Funding Process – Two processes to select projects in Special NOFO:

- Unsheltered Homelessness Set Aside
  - HUD will select CoCs based on CoC score
  - Highest scoring CoC will have projects that pass thresholds conditionally selected for funding
  - HUD will select projects in this manner until no funding remains
- Rural Homelessness Set Aside
  - Rural projects re-scored by HUD
    - CoC score – up to 50 points
    - CoC Project Ranking – up to 40 points
    - Serving Structurally Disadvantaged Areas – up to 10 points
  - Projects included will be selected in order based on project application scores

# BoS CoC Special NOFO Eligible Project Applicants

- Eligible Project Applicants include (Special NOFO page 19):
  - Nonprofit Organizations
  - States
  - Local Governments
  - Instrumentalities of State and Local Governments
  - Indian Tribes and Tribally Designated Housing Entities (TDHEs) as defined in section 4 of the Native American Housing Assistance and Self-Determination Act of 1996 (25 U.S.C. 4103)
  - Public Housing Agencies (as defined in 24 CFR 5.100), are eligible without limitation or exclusion

# BoS CoC Special NOFO Eligible Projects

**Eligible Project Types** (Unsheltered Homelessness Set Aside and Rural Homelessness Set Aside*):

- Permanent Supportive Housing (PSH)
- Rapid Rehousing (RRH)
- Joint TH and PH-RRH Component projects
- Supportive Services Only (SSO):
  - SSO Coordinated Entry (SSO-CE);
  - SSO Street Outreach (SSO-SO); or
  - Standalone SSO

*Applicants must determine which funding source that are requesting within both applications

*If Rural Set Aside funding requests exceed funding availability, CoC will consider new projects that pass eligibility and quality threshold under Unsheltered Set Aside as funding allows

# BoS CoC Special NOFO Eligible Projects

## Acquisition, New Construction, and Rehabilitation:

- ❑ Unsheltered Set Aside - development activities Not Eligible

- ❑ Rural Set Aside – development activities Allowed (**PSH only**)

  - ❑ $11.5 million available

  - ❑ Proposing to Allow as follows:

    - ■ Project limit up to ten (10) units at any one site

    - ■ Dollar to dollar match for capital costs (leveraging)

    - ■ PSH development projects scored on PSH program design

    - ■ Additional capacity review for development activities

  - ❑ CoC requirement:

    - ■ CoC Letter of Support of development activities with details about ho project will comply with Section 3

# BoS CoC Special NOFO Ranking Priorities

CoC is required to competitively rank ALL Project Applications

Special NOFO Ranking Priorities

- ❑ Unsheltered Homelessness Set Aside
    - ■ New PSH, RRH, Joint TH & TH-RRH Component, and SSO projects (based on score)
    - ■ New CoC Planning and HMIS projects
    - ■ New projects that met eligibility/quality threshold originally submitted as Rural Set Aside project, but did not score well enough to be included in maximum amount allocated to CoC (if eligible)
- ❑ Rural Homelessness Set Aside
    - ■ Rank based on score provided:
        - ■ Project meets feasibility, eligibility, and threshold
        - ■ Inclusion of project aligns with funding available
        - ■ Development projects must demonstrate capacity to execute development activities and implement the project within allotted time frame

# BoS CoC Special NOFO

- ❑ Applicants will need to submit a proposal outline ("notice of intent") that will indicate their intention to apply for a new project under Special NOFO
- ❑ No late applications will be accepted
- ❑ Review Applications will be sent for review by a review team subcommittee
- ❑ Applicants will also need to submit the HUD e-snaps application
- ❑ HUD Special NOFO Grant Terms:
  - ■ Projects awarded funds for development activities – 3-5 years
    - ■ Up to 2 years to complete development activities
    - ■ Remaining 3 years to serve program participants
  - ■ All other projects – 3 years

# Additional BoS CoC Special NOFO Priorities and Policies (continued)

- All applications must pass a threshold review to move forward to the scoring portion. Threshold factors include:
    - Organizational and financial capacity
    - Ineligible populations, activities, location, costs, etc.
    - Past performance or compliance issues (if applicable)
    - Lack of match or leverage dollars
    - Use of HMIS (or HMIS compatible system, if a DV provider)
    - Incomplete or late application
    - Application outside of Balance of State's 152 counties
    - New Projects must provide a plan to coordinate mainstream resources
    - Project does not demonstrate cost effectiveness or adequate impact
- Applicants must demonstrate project will meet key federal requirements, fair housing, equal access, etc.
- Applicants must comply with following Written Standards, VAWA Policy, and utilizing Coordinated Entry System (New projects must commit to following policies)

# Additional BoS CoC NOFO Priorities and Policies (continued)

- Threshold Factors for Rural Homelessness Set Aside Applications:
  - To be considered by HUD:
    - Must serve 100 percent rural areas as described in Section III.C.2.k
    - Must be ranked on the CoC Rural Set Aside project listing
    - Projects not meeting this requirement will not be considered under this selection process in Sections II.B.2 and VIII.A of the HUD NOFO.
  - Listing of Georgia BoS CoC counties defined as "Rural" in this NOFO (Section III.C.2.k and Appendix B at: https://www.hud.gov/program_offices/comm_planning/coc/specialCoCNOFO/supplemental).
  - Generally, project applicants will need to select the funding type for which they are applying.  However, project applications submitted requesting Rural Homeless Set Aside funding where the coverage area or project location includes one or more counties not included on Appendix B, will be reviewed as a request for Unsheltered Homelessness Set Aside funding.  As such, it will be required to meet eligibility requirements of the Unsheltered Homelessness Set Aside funding.

# 2022 BoS CoC Special NOFO Competition

❑ The application process is a two-step process

    ❑ Review Application and all required documents for New project ranking

        ■ Emailed to DCA (with <u>all required attachments</u>)

            ■ Application Packages due no later than 3:00pm, August 29, 2022

        ■ Applications will be scored and ranked by an application review subcommittee

    ❑ HUD Application in *E-SNAPS*

        ■ This is required for ALL project applications

        ■ Must be complete, with all required attachments, no later than 5:00pm, September 14, 2022

# Program and Project Applications

# HUD New Project Criteria

- New Project Criteria:

  - Project Applicant in good standing with HUD, DCA, or other

  - Demonstrate the financial and management capacity and experience to carry out the project and experience to administer federal funds

  - Applicant, subrecipient, project, and participant eligibility

  - Demonstrate connection to mainstream service systems

  - Participate/agree to participate in CoC's Coordinated Assessment System & HMIS (or comparable database)

  - Must administer programs or activities in the most integrated setting appropriate to the needs of qualified homeless with disabilities

# Permanent Supportive Housing Participant Eligibility

- Permanent Supportive Housing (PSH*) projects funded through the 2022 Special NOFO must have the following eligibility criteria for program participants:
  - Unsheltered Homelessness Set Aside
    - Category 1 – literally homeless (if from TH, literally homeless prior to entry)
    - Category 4 – Victim of DV, meeting category 1
  - Rural Homelessness Set Aside (limited to serve counties defined as Rural in NOFO)
    - Category 1 – literally homeless (if from TH, literally homeless prior to entry)
    - Category 2 – imminent risk of homelessness
    - Category 4 – victim of DV, meeting category 1
- *PSH Projects must serve people meeting the eligibility criteria for people with a disability as defined by HUD.
- All projects must participate in coordinated entry
- All projects must operate consistently with CoC Plan for serving people experiencing homelessness with Severe Service Needs described in Special NOFO

# PSH Project Applications - HUD Project Quality Threshold

Permanent Supportive Housing projects must meet 4 of 5, and if awarded will be require to meet all criteria listed:

- ❑ Type of housing proposed must meet needs of participants

- ❑ Type of supportive services offered will ensure successful retention in or help to obtain permanent housing

- ❑ Project has a specific plan for ensuring program participants will be individually assisted to obtain the benefits of mainstream health, social, and employment programs for which they are eligible to apply and which meet the needs of program participants

- ❑ Program participants are assisted to obtain and remain in permanent housing in a manner that fits their needs

- ❑ The proposed project is consistent with the plan described by the CoC in response to Section VII.B.4 of this NOFO.

# Eligible Expenses for New PSH Projects

- Rental Assistance (see § 578.51 for full guidance)
  - 25% Match Requirement
  - Fair Market Rent (FMR) to rent individual units to provide housing (based on FMR for location)
  - Utility allowance included in FMR
- Leasing (see § 578.49 for full guidance) – **Cannot be combined with Rental Assistance**
  - No Match Requirement
  - Can lease individual units to provide housing
  - Based on Fair Market Rent for location
  - No utilities unless they are included in the actual rent amount
- Operating Costs (see § 578.55 for full guidance) – **Cannot be combined with Rental Assistance**
  - 25% Match Requirement
  - Utilities to support Leasing (IF utilities not covered in rent)
  - Furniture
  - Equipment
- Supportive Services (see § 578.53 for full guidance)
  - Eligible Service Costs Limited (see NOFO)
  - 25% Match
- Administrative Costs (§ 578.59)
  - Up to 10% of Grant Amount (10% of subtotal)
  - Costs associated with general management, oversight, and coordination; training on Continuum of Care requirements; and environmental review
  - Administrative costs cannot be used for staff and overhead costs directly related to carrying out activities eligible under § 578.43 through § 578.57
- HMIS (see § 578.57 for full guidance)
  - Data entry staff
  - Other

Please see full CoC Interim Regulations at:
https://www.hudexchange.info/resources/documents/CoCProgramInterimRule_FormattedVersion.pdf

# Rapid Re-Housing Participant Eligibility

- Rapid Re-Housing (RRH) projects funded through the 2022 Special NOFO must have the following eligibility criteria for program participants:
  - Unsheltered Homelessness Set Aside
    - Category 1 – literally homeless (if from TH, literally homeless prior to entry)
    - Category 4 – Victim of DV, meeting category 1
  - Rural Homelessness Set Aside (limited to serve counties defined as Rural in NOFO)
    - Category 1 – literally homeless (if from TH, literally homeless prior to entry)
    - Category 2 – imminent risk of homelessness
    - Category 4 – victim of DV, meeting category 1
- All projects must participate in coordinated entry
- All projects must operate consistently with CoC Plan for serving people experiencing homelessness with Severe Service Needs described in Special NOFO

# RRH Project Application - HUD Project Quality Threshold

Rapid Rehousing projects must meet 4 of 5, and if awarded will be require to meet all criteria listed:

- ❑ Type of housing proposed must meet needs of participants (1 point)

- ❑ Type of supportive services offered will ensure successful retention in or help to obtain permanent housing (1 point)

- ❑ Project has a specific plan for ensuring program participants will be individually assisted to obtain the benefits of mainstream health, social, and employment programs for which they are eligible to apply and which meet the needs of program participants (1 point)

- ❑ Program participants are assisted to obtain and remain in permanent housing in a manner that fits their needs (1 point)

- ❑ The proposed project is consistent with the plan described by the CoC in response to Section VII.B.4 of this NOFO. (1 point)

# Eligible Expenses for New RRH Projects

- Rental Assistance (see § 578.51 for full guidance)
  - 25% Match Requirement
  - Fair Market Rent (FMR) to rent individual units to provide housing (based on FMR for location)
  - Utility allowance included in FMR
- Supportive Services (see § 578.53 for full guidance)
  - Eligible Service Costs Limited
  - 25% Match
- Administrative Costs (§ 578.59)
  - Up to 10% of Grant Amount (10% of subtotal)
  - Costs associated with general management, oversight, and coordination; training on Continuum of Care requirements; and environmental review
  - Administrative costs <u>cannot</u> be used for staff and overhead costs directly related to carrying out activities eligible under § 578.43 through § 578.57
- HMIS (see § 578.57 for full guidance)
  - Data entry staff
  - Other

Please see full CoC Interim Regulations at:

https://www.hudexchange.info/coc/coc-program-law-regulations-and-notices/#regulations

# Joint TH and PH-RRH Component Project Participant Eligibility

- Joint TH and PH-RRH Component (Joint TH-RRH Component) projects funded through the 2022 NOFO must have the following eligibility criteria for program participants:
  - Unsheltered Homelessness Set Aside
    - Category 1 – literally homeless (if from TH, literally homeless prior to entry)
    - Category 4 – Victim of DV, meeting category 1
  - Rural Homelessness Set Aside (limited to serve counties defined as Rural in NOFO)
    - Category 1 – literally homeless (if from TH, literally homeless prior to entry)
    - Category 2 – imminent risk of homelessness
    - Category 4 – victim of DV, meeting category 1
- All projects must participate in coordinated entry
- All projects must operate consistently with CoC Plan for serving people experiencing homelessness with Severe Service Needs described in Special NOFO

# Joint TH & PH-RRH Component Project Application - HUD Project Quality Threshold

Joint TH and PH-RRH component projects must meet 4 of 6, and if awarded will be require to meet all criteria listed:

❑ Type of housing proposed must meet needs of participants

❑ Project will provide enough RRH assistance to ensure that at any time a participant may move from TH to RRH. This can be demonstrated by a RRH budget with twice the funding over TH, twice as many RRH units over TH, or by demonstrating the budget and units are appropriate for the population served (1 point)

❑ Type of supportive services offered will ensure successful retention in or help to obtain permanent housing (1 point)

❑ Project has a specific plan for ensuring program participants will be individually assisted to obtain the benefits of mainstream health, social, and employment programs for which they are eligible to apply and which meet the needs of program participants (1 point)

❑ Program participants are assisted to obtain and remain in permanent housing in a manner that fits their needs (e.g., provides the participant with some type of transportation to access needed services, safety planning, case management, housing that meets accessibility related needs, additional assistance to ensure retention of permanent housing) (1 point)

❑ The proposed project is consistent with the plan described by the CoC in response to Section VII.B.4 of this NOFO (1 point)

# Joint TH & PH-RRH Component Project Application - HUD Threshold

- Joint TH and PH-RRH Component Projects:
  - Combines TH and RRH:
    - Recipients should prioritize those with the highest needs using an evidence-based approach designed to provide stable housing and services that, to the greatest extent possible, move the participant towards self-sufficiency and independence.
    - Not intended to replace transitional housing projects
- Threshold factors for Joint TH and PH-RRH component projects include:
  - Demonstrate project will follow a Low Barrier approach and prioritize rapid placement and stabilization in permanent housing
  - Demonstrate project will be able to provide both components to all participants
  - Use a Housing First approach with client-driven service models and focus on helping people move to permanent housing

# Joint TH & PH-RRH Component Project Application - HUD Threshold (cont'd.)

❑ Incorporate client-choice.

❑ Target and prioritize people with higher needs and most vulnerable.

❑ Limit costs as follows:

■ Leasing and operating costs for TH portion only

■ Short- or Medium-term tenant-based rental assistance in RRH portion

■ Supportive services, HMIS, and Admin across entire project

# Eligible Expenses for New Joint TH & PH-RRH Component Projects (see page 23 of NOFO)

- TH Portion: Leasing (see § 578.49 for full guidance) – Cannot be combined with Rental Assistance
  - No Match Requirement
  - Can lease individual units to provide housing
  - Based on Fair Market Rent for location
  - No utilities unless they are included in the actual rent amount
- TH Portion: Operating Costs (see § 578.55 for full guidance) – Cannot be combined with Rental Assistance
  - 25% Match Requirement
  - Utilities to support Leasing (IF utilities not covered in rent)
  - Furniture
  - Equipment
- RRH Portion: Rental Assistance (see § 578.51 for full guidance)
  - 25% Match Requirement
  - Fair Market Rent (FMR) to rent individual units to provide housing (based on FMR for location)
  - Utility allowance included in FMR
- Both: Supportive Services (see § 578.53 for full guidance)
  - Eligible Service Costs Limited
  - 25% Match

# Eligible Expenses for New Joint TH & PH-RRH Component Projects (cont'd)

- ❑ Administrative Costs (§ 578.59)
    - ❑ Up to 10% of Grant Amount (10% of subtotal)
    - ❑ Costs associated with general management, oversight, and coordination; training on Continuum of Care requirements; and environmental review
    - ❑ Administrative costs <u>cannot</u> be used for staff and overhead costs directly related to carrying out activities eligible under § 578.43 through § 578.57
- ❑ HMIS (see § 578.57 for full guidance)
    - ❑ Data entry staff
    - ❑ Other

Please see full CoC Interim Regulations at:
https://www.hudexchange.info/coc/coc-program-law-regulations-and-notices/#regulations

# Supportive Services Only Projects Participant Eligibility

- Supportive Services Only (SSO-Street Outreach, Standalone SSO, and SSO-CE) projects funded through the 2022 Special NOFO must have the following eligibility criteria for program participants:
    - Unsheltered Homelessness Set Aside
        - Category 1 – literally homeless (if from TH, literally homeless prior to entry)
        - Category 4 – Victim of DV, meeting category 1
    - Rural Homelessness Set Aside (limited to serve counties defined as Rural in NOFO)
        - Category 1 – literally homeless (if from TH, literally homeless prior to entry)
        - Category 2 – imminent risk of homelessness
        - Category 4 – victim of DV, meeting category 1
- All projects must participate in coordinated entry
- All projects must operate consistently with CoC Plan for serving people experiencing homelessness with Severe Service Needs described in Special NOFO

# SSO-SO and Standalone SSO Project Application - HUD Project Quality Threshold

SSO Street Outreach and Standalone SSO projects must meet 4 of 6, and if awarded will be require to meet all criteria listed:

- ❑ Project has a strategy for providing supportive services to those with highest service needs, including those with histories of unsheltered homelessness and those who do not traditionally engage with supportive services. (1 point)

- ❑ Program participants are assisted to obtain and maintain permanent housing in a manner that fits their needs. (1 point)

- ❑ Project has a specific plan for ensuring program participants will be individually assisted to obtain the benefits of mainstream health, social, and employment programs for which they are eligible to apply and which meet the needs of program participants. (1 point)

- ❑ The project proposed will participate in coordinated entry. (2 points)

- ❑ The proposed project is consistent with the plan described by the CoC in response to Section VII.B.4 of this NOFO. (1 point)

# SSO-Coordinated Entry Project Application - HUD Project Quality Threshold

SSO-Coordinated Entry projects must meet 2 of 4, and if awarded will be require to meet all criteria listed:

❑ The centralized or coordinated assessment system is easily available/reachable for all persons within the CoC's geographic area who are seeking homeless assistance. The system must also be accessible for persons with disabilities within the CoC's geographic area. (1 point)

❑ There is a strategy for advertising that is designed specifically to reach homeless persons with the highest barriers within the CoC's geographic area. (1 point)

❑ There is a standardized assessment process. (1 point)

❑ Ensures program participants are directed to appropriate housing and services that fit their needs. (1 point)

# Eligible Expenses for New SSO Non-CE Projects

- Leased Structures (see § 578.49 for full guidance)
  - No Match Requirement
  - Can lease structure to provide supportive services
  - Utility costs (if structure is being used to provide supportive services)
- Supportive Services (see § 578.53 for full guidance)
  - Eligible Service Costs Limited
  - 25% Match
- Administrative Costs (§ 578.59)
  - Up to 10% of Grant Amount (10% of subtotal)
  - Costs associated with general management, oversight, and coordination; training on Continuum of Care requirements; and environmental review
  - Administrative costs cannot be used for staff and overhead costs directly related to carrying out activities eligible under § 578.43 through § 578.57
- HMIS (see § 578.57 for full guidance)
  - Data entry staff
  - Other

Please see full CoC Interim Regulations at:

https://www.hudexchange.info/coc/coc-program-law-regulations-and-notices/#regulations

# Eligible Expenses for New SSO-CE Projects

- Supportive Services (see § 578.53 for full guidance)
  - Eligible Service Costs Limited
  - 25% Match
- Administrative Costs (§ 578.59)
  - Up to 10% of Grant Amount (10% of subtotal)
  - Costs associated with general management, oversight, and coordination; training on Continuum of Care requirements; and environmental review
  - Administrative costs <u>cannot</u> be used for staff and overhead costs directly related to carrying out activities eligible under § 578.43 through § 578.57
- HMIS (see § 578.57 for full guidance)
  - Data entry staff
  - Other

Please see full CoC Interim Regulations at:

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# Possible Component Types & Eligible Activities

**Possible Component Types and Eligible Activities**

| PH (PSH) | PH (RRH) | Joint TH/PH-RRH | SSO-CE | SSO-non CE | HMIS |
|---|---|---|---|---|---|
| Acquisition/ Rehabilitation/New Construction | | | | | |
| Leased Units | | Leased Units | | | |
| Leased Structures | | Leased Structures | | Leased Structures | |
| Rental Assistance | Rental Assistance | Rental Assistance | | | |
| Supportive Services | Supportive Services | Supportive Services | Supportive Services | Supportive Services | |
| Operations | | Operations | | | |
| HMIS | HMIS | HMIS | HMIS | HMIS | HMIS |

# Rural Set Aside Only - Additional Costs Allowed (pages 21-22)

- In general, for the Rural Set Aside, eligible activities are those identified in the CoC Program regulations at 24 CFR 578.37 through 578.63, and those listed in paragraph (b) when they are part of an SSO, PH, or Joint TH and PH:RRH Component project.

- Additionally, staff and overhead costs directly related to carrying out the eligible activities in paragraph (b) on page 21 are eligible as part of those activities.

(b) The eligible activities authorized under section 491 that are eligible under this Special NOFO are (**when they are part of a SSO, PH, or Joint TH and PH:RRH Component project**):

(i) Rent or utility assistance after 2 months of nonpayment of rent or utilities to prevent eviction or loss of utility service. **Funds may be used** to pay rent or utility arrear payments up to 6 months on behalf of program participants residing in permanent housing.

(i) Short-term emergency lodging in motels or shelters, either directly or through vouchers. **Eligible costs include** lodging costs in motels or hotels for program participants; pro-rata share of sheltering program participants in existing shelters so long as the costs are actual costs of creating new and temporary beds in emergency shelters and not to permanently increase the capacity of the shelter. No funds may be used to shelter program participants in existing shelter beds..

(i) Repairs, (such as insulation, window repair, door repair, roof repair, and repairs) that are necessary to make housing habitable to be used for transitional or permanent housing by people experiencing homelessness. The **total cost of repairs may not exceed $10,000 per structure**.

# Rural Set Aside Only - Additional Costs Allowed (pages 21-22) (cont'd.)

Paragraph (b) continued: Eligible activities authorized under section 491 that are eligible under this Special NOFO are (**when they are part of a SSO, PH, or Joint TH and PH:RRH Component project**):

(iv) Capacity building activities. Capacity building activities **are those activities that maintain or improve the skills of recipients**. (see NOFO for eligible activities).

(v) Emergency food and clothing assistance. The **cost of providing meals or groceries and clothing to program participants** are eligible costs.

(viii) Costs associated with making use of Federal Inventory property programs to house homeless individuals and families. Federal Inventory property programs means the Use of Federal Real Property to Assist the Homeless program authorized by title V of the Act, and implemented by 24 CFR part 581, and the Single Family Property Disposition Program authorized by section 204(g) of the National Housing Act (12. U.S.C. 1710(g)) and implemented at 24 CFR part 291 (see NOFO for eligible costs)

# Match and Leveraging Documentation

❑ All <u>New project Review Applications</u> are required to submit documentation dated January 1, 2022 or later, in order for the commitment to count for match or leverage.

❑ While match and leverage can be either cash or in-kind, please note that submitting only in-kind sources may call into question the strength and fiscal capacity to administer the project.

❑ Designated match and leveraging cannot be duplicated across applications.

❑ Review NOFO and HUD's New Project Detailed Instructions to determine what the match documentation requirements are for *e-snaps* applications.

❑ **Note:** If third-party match is listed in *e-snaps* application, a separate attachment screen will appear that should be used to attach MOU(s) documentation that confirms the in-kind match commitment.

❑ Leveraging should only be reported in the review application, and is not required in e-snaps

# Match and Leveraging Requirements

- The recipient or subrecipient must match all grant funds, except for leasing funds, with no less than 25 percent of funds or in-kind contributions from other sources for eligible costs.
- Match must be for eligible activities within the same category
  - HMIS dollars are not eligible match for Supportive Service Costs
- Examples of Eligible Sources of Cash Match include:
  - Applicant/Project Sponsor's own cash
  - Federal government grants/contracts (excluding CoC funds)
  - State and local government grants/contracts
  - Private grants or contributions
  - Program Income (see NOFO)
- Examples of Eligible Sources of Non-cash Match include:
  - In-kind donations
  - Volunteer time
  - Donated services
  - Donated Property
- For the project application in *E-Snaps*, there are new questions concerning program income. Agencies should list type of match and source. FORMAL documentation required at technical submission and MAY be a required attachment.
- Review application are scored on amount of match and leveraging listed with a goal of 100% match & leveraging (for maximum points.)

# Eligible Populations

# Populations Served Through Continuum of Care

Homeless Individuals & Families

❑ Originally from the streets or emergency shelters (or as expanded by NOFO).

❑ Homeless Verification - A household is homeless if <u>you can prove with adequate documentation</u>.

❑ Individuals and families served by new PSH, RRH, Joint TH and PH-RRH component, and SSO projects MUST meet HUD definition of homelessness (or as expanded by NOFO) and agencies MUST complete/provide homeless verification on ALL people served.

❑ Example of Documentation format on DCA ESG web page at: <u>https://www.dca.ga.gov/node/1922/documents/10</u>

❑ Families with children include ALL families with children.

❑ *Under the CoC Program, households with children may not be categorically excluded from any project based solely on the basis of their familial status.

❑ Equal access.

# Participant Eligibility (Special NOFO page 9)

Project funded through the 2022 Special NOFO must have the following eligibility criteria for project participants (cont'd.):

- Unsheltered Homelessness Set Aside
  - Category 1 – literally homeless (if from TH, literally homeless prior to entry)
  - Category 4 – Victim of DV, meeting category 1
- Rural Homelessness Set Aside (limited to serve counties defined as Rural in NOFO)
  - Category 1 – literally homeless (if from TH, literally homeless prior to entry)
  - Category 2 – imminent risk of homelessness
  - Category 4 – victim of DV, meeting category 1
- All projects must participate in coordinated entry
- All projects must operate consistently with CoC Plan for serving people experiencing homelessness with Severe Service Needs described in Special NOFO

# Severe Service Needs (page 14)

**Severe Service Needs** – Any Combination of the Following Factors:

- Facing significant challenges or functional impairments*, including any
  - Physical, mental, developmental or behavioral health disabilities regardless of the type of disability, which require a significant level of support in order to maintain permanent housing
  - *This factor focuses on the level of support needed and is not based on disability type
- High utilization of crisis or emergency services to meet basic needs, including but not limited to:
  - Emergency rooms
  - Jails, and
  - Psychiatric facilities;
- Currently living in an unsheltered situation or having a history of living in an unsheltered situation;
- Experiencing a vulnerability to illness or death;
- Having a risk of continued or repeated homelessness; and
- Having a vulnerability to victimization, including physical assault, trafficking or sex work.

# Homelessness – Category 1

**Category 1 – Literally Homeless**

Individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:

- ❑ Has a primary nighttime residence that is a public or private place not meant for human habitation;

- ❑ Is living in a publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs); <u>or</u>

- ☐ Is exiting an institution where (s)he has resided for 90 days or less <u>and</u> who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution

https://www.hudexchange.info/homelessness-assistance/coc-esg-virtual-binders/coc-esg-homeless-eligibility/four-categories/category-1/

# Homelessness – Category 2

**Category 2 – Imminent Risk of Homelessness (Rural Set Aside Only)**

Individual or family who will imminently lose their primary nighttime residence, provided that:

- ❑ Residence will be lost within 14 days of the date of application for homeless assistance;
- ❑ No subsequent residence has been identified; <u>and</u>
- ❑ The individual or family lacks the resources or support networks needed to obtain other permanent housing

<u>https://www.hudexchange.info/homelessness-assistance/coc-esg-virtual-binders/coc-esg-homeless-eligibility/four-categories/category-2/</u>

# Homelessness – Category 4

**Category 4 – Fleeing/Attempting to Flee DV**

Any individual or family who:

☐ Is fleeing, or attempting to flee, domestic violence; dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence;

☐ Has no other residence; <u>and</u>

☐ Lacks the resources or support networks to obtain other permanent housing.

https://www.hudexchange.info/homelessness-assistance/coc-esg-virtual-binders/coc-esg-homeless-eligibility/four-categories/category-4/

# Permanent Supportive Housing Projects - HUD Threshold

- Permanent Supportive Housing (permanent housing for people that are homeless and have a disability)

- The individual or family has a head of household with a diagnosable substance use disorder, serious mental illness, developmental disability (as defined in section 102 of the Developmental Disabilities Assistance Bill of Rights Act of 2000 (42 U.S.C. 15002)), post-traumatic stress disorder, cognitive impairments resulting from a brain injury, or chronic physical illness or disability.

https://www.hudexchange.info/homelessness-assistance/coc-esg-virtual-binders/coc-esg-homeless-eligibility/determining-and-documenting-disability/disability-definition/

# Permanent Supportive Housing - Documenting Disability

❑ Must be third party, and includes:
  ❑ Written verification from a professional licensed by the State to diagnose and treat the disability and certification that the disability is expected to be long-continuing or of an indefinite duration and substantially impedes the individual's ability to live independently
  ❑ Written verification from SSA
  ❑ The receipt of a disability check
  ❑ Intake staff-recorded observation of a disability that is accompanied by evidence above within 45 days
❑ **Documentation also required for homeless status and length of time homeless/occasions of homelessness (to qualify as chronically homeless)

https://www.hudexchange.info/homelessness-assistance/coc-esg-virtual-binders/coc-esg-homeless-eligibility/determining-and-documenting-disability/

# Homeless Verification All Projects

❑ A person is Homeless if <u>you can prove with adequate documentation</u>.

❑ All persons served MUST meet HUD eligibility criteria, and projects MUST complete/provide homeless verification on ALL persons served.

❑ HUD Documentation Requirements at:

<u>https://www.hudexchange.info/homelessness-assistance/coc-esg-virtual-binders/coc-esg-homeless-eligibility/four-categories/documentation-requirements/</u>

# Examples of Persons NOT Eligible

- Persons with resources for housing
- In housing paying excessive rent, in substandard or overcrowded housing
- Living long-term with immediate family, relatives or friends
- Living in a congregate living facility (other than a shelter)
- Living in a hospital or institution (for > 90 days) where the institution has a policy that requires housing placement at discharge
- Youth or adults in state custody

All projects must participate in coordinated entry, and selection of program participants must be consistent with the CoC's Coordinated Entry process.

# Grant Requirements

# System for Award Management (SAM) Registration (Special NOFO Section V.A.1)

## SAM Registration (Required)

- Project Applicants are required to be registered with https://www.sam.gov/SAM

- Annual renewal required

- More information on the SAM registration and required UEI (Unique Entity Identifier) number requirement go to: https://sam.gov/content/duns-uei

- HUD will not enter into a grant agreement with an entity that does not have a UEI Number or an active SAM registration.

- The process may be slow, so please start now.

# Certification of Consistency with Consolidated Plan

- Each project must have a Certification of Consistency from jurisdiction(s) where projects are located
- CoCs must submit Certificate for all grantees in a jurisdiction combined in **one** form (and submit certifications in CoC Application)
- DCA staff will email local Consolidated Plan representatives and cc Project Applicants
- In order to go forward in the application process and be included in the CoC application to HUD, local jurisdictions need to review/approve all projects
- Applicants MUST follow-up with respective jurisdictions!

# Certification of Consistency with Consolidated Plan (continued)

- Local Consolidated Planning Jurisdiction will need to review project application to determine if proposed project is consistent with their Consolidated Plan . Con Plan jurisdictions within the BoS CoC are:
  - Albany
  - Brunswick
  - Dalton
  - Gainesville
  - Hinesville
  - Macon-Bibb County
  - Rome
  - Valdosta
  - Warner Robins
  - Cherokee County
  - Clayton County
  - Gwinnett County
  - Henry County
- All other cities and counties fall under the State's Consolidated Planning jurisdiction.

# Certification of Consistency with Consolidated Plan (cont'd.)

- Applicants that propose to claim a reservation or trust land geographic area and to locate a project on a reservation or trust land must include a tribal resolution from the tribe authorizing the applicant to do so (Special NOFO page 30-31, 37)
- Tribes do not need to include a tribal resolution to claim their own reservation or trust land or to a site a project on their own reservation or trust land.
- A tribal resolution is the formal manner in which the tribal government expresses its legislative will in accordance with its organic documents.
- In the absence of such organic documents, a written expression adopted pursuant to tribal practices will be acceptable.

# Grant Requirements

Applicants are expected to read and understand HUD's CoC Interim Regulations and the 2022 CoC Special NOFO to ensure ability to comply with ALL requirements which include, but are not limited to:

- ❑ Match
- ❑ Leveraging
- ❑ Homeless Verification
- ❑ Disability Verification (as applicable)
- ❑ HMIS Participation
- ❑ Collaboration with McKinney Education Liaison (if applicable)

- ❑ Site Control
- ❑ Environmental Review
- ❑ Technical Submission
- ❑ Annual Performance Report
- ❑ Support Service Provision
- ❑ Certifications listed in NOFO
- ❑ Program Eligibility
- ❑ Etc…

# 2022 NOFO Educational Assurances

- Project Applicants must demonstrate that project has established policies and practices consistent with the laws related to the provision of educational and related services to individuals & families experiencing homelessness; and

- Projects serving families must demonstrate in application that a staff person has been designated to ensure that children are enrolled in school and receiving educational services, as appropriate (can include early childhood programs such as Head Start, Part C of the Individuals with Disabilities Education Act, and McKinney-Vento education services); and

- Must address non-compliance (if applicable).

- Formal BoS CoC Educational Policy issued in 2015 for CoC and ESG funded projects.

# 2022 Compliance with Violence Against Women Act (VAWA) Rule

- November 16, 2016, HUD published its VAWA final rule (81 FR 80798), which provides various protections to victims of domestic violence, dating violence, sexual assault, and stalking under the CoC Program and other HUD programs.
- Grants awarded under 2017 NOFA were the first CoC Program grants required to comply with the VAWA rule as provided in 24 CFR 578.99(j)(3).
- To enable full compliance with this rule, BoS CoC established (6/20/17) an emergency transfer plan under 24 CFR 578.7(d) and made related updates to the written standards for administering CoC program assistance under 24 CFR 578.7(a)(9)(ii), (iii) and (v).
- All CoC-funded projects must follow the *Georgia Balance of State CoC Violence Against Women Act (VAWA) Policies and Procedures* established on 6/20/17 and be fully compliant, and if awared, New projects will need to meet this by the execution of the FY 2022 grant agreement in CoC.

# Executive Order 12372
# (Screen 1E. SF-424)

❑ The State of GA does not participate in the intergovernmental review process.

❑ On Screen 1E, select "b" if your organization is located within a state that has chosen not to participate in EO 12372…"

❑ Applicants wanting to verify can find Georgia's notice located at: http://opb.georgia.gov/state-clearinghouse

HUD's detailed instructions on addressing the 'Executive Order 12372' requirements within the Project Application is located within the project applicant detailed instructions guide on pages 9.

# HMIS Participation

- Mandated by HUD through Continuum of Care Process

- All non-DV agencies participating in the Balance of State CoC must actively participate in Homeless Management Information Systems (HMIS) through use of CoC Designated HMIS

  - DV agencies required to use a comparable system (*ClientTrack available)

- HMIS Data is reported to HUD on an annual basis through the Longitudinal System Analysis (LSA)

  - LSA data is used by HUD to prepare the Annual Homeless Assessment Report (AHAR), which Congress uses to determine future funding levels

- Data used by Continuum and Statewide for planning

- System Performance Data HUD's HDX system (Submitted February 26th)

# Georgia BoS CoC HMIS Policy

- Enter all clients into HMIS
  - Unless otherwise stated, persons applying for/receiving services from an HMIS participating agency agrees to allow users of HMIS to collect and share information.
- ENROLL and DISCHARGE clients in a timely manner
- Comply with current privacy and security standards
- DCA staff monitor compliance with policy through:
  - Site Visits
  - System Utilization Reports
- Family Violence Providers are to use and submit HUD APRs from a comparable system* (***ClientTrack available***)
- The most recent HMIS Policy, Forms, Training resources and other information/resources are on DCA Website :
  - https://www.dca.ga.gov/safe-affordable-housing/homeless-special-needs-housing/homeless-management-information-system-hmis

# Annual Performance Report

❑ Must report to HUD annually on the performance of the project

❑ Particularly interested in:

  ❑ Increasing Housing Stability

  ❑ Increased Income and Mainstream Benefits*

❑ Report is based on data from HMIS and is reported through the Sage HMIS Reporting Repository

*New projects must provide a plan to coordinate with mainstream resources

# Overall System Performance

FY2022 Special NOFO  - Continued Emphasis on Performance

Continuums Reporting System Performance (as compared to last year):

- ❑ Length of Time Homeless
- ❑ Returns to Homelessness
- ❑ Reduction in Number of Homeless Individuals and Families (PIT)
    - ■ And Progress Ending Veteran, Family, Youth, Chronic Homelessness
- ❑ Employment and income growth
- ❑ Reduction in Number of First Time Homeless
- ❑ Successful Permanent Housing Placement or Retention
- ❑ Thoroughness of Outreach

- ❑ HMIS Data
    - ❑ Annual data should come directly out of HMIS
    - ❑ Point-in-Time data should come directly out of HMIS
    - ❑ Project performance measured in HMIS (and data quality)
    - ❑ CoC System Performance measured in HMIS

# Application Scoring

# Application Scoring

❑ There is one scoring criteria document for New Projects. The scores from this document will make up the total score for each New project review Application.

    ❑ *2022 GA BoS CoC NEW Project Scoring Form - Unsheltered & Rural Homelessness*

# All New Project Threshold

- ❑ Agency meets HUD's eligibility criteria
- ❑ Agency demonstrates adequate capacity to carry out grant (with proper documentation).
- ❑ Project meets eligible costs or activities requirements.
- ❑ Project sufficiently demonstrates eligible populations will be served.
- ❑ Project shows required match & sufficient commitments for leveraging to implement project.
- ❑ Agency does not have serious compliance or performance issues on current projects.
- ❑ Project demonstrates adequate impact or cost effectiveness.
- ❑ Project meets HUD Minimum Standards
- ❑ Project for Balance of State CoC's 152 county jurisdiction

# All New Project Threshold

- Complete application, which includes all required documents, certifications, etc.

- Proposed has a specific plan to coordinate and integrate with other mainstream health, social, and employment programs to ensure that program participants are assisted to obtain benefits from the mainstream programs for which they may be eligible (e.g., Medicare, Medicaid, SSI, Food Stamps, local Workforce office, early childhood education).

- Utilization, or commitment to utilize, ClientTrack HMIS (or a comparable family violence HMIS alternative) to capture client-level data on all clients in the project.

- Agency is following, or committed to following the Balance of State CoC's Coordinated Entry System policy and process.

- Project is able to demonstrate compliance with the Fair Housing Act and 24 CFR 5.105(A)(2) – Equal Access to HUD.

- Other, as identified by reviewers.

# 2022 New Project Scoring - Special NOFO (189 Possible Points)

- ❑ Agency Capacity – 20 points
- ❑ Homeless and PSH/RRH/Joint TH-RRH Experience – 20 points
- ❑ Leasing, Rental Assistance, Services & HMIS Experience – 5 points
- ❑ Monitoring Findings or Concerns – 4 points
- ❑ Program Description – 8 points
- ❑ Severe Service Needs – 5 points
- ❑ Leveraging Housing Resources - 5 points & Healthcare Resources - 5 points / Capital Costs (PSH/Rural Only) - 3 points
- ❑ Estimated Schedule (project implementation timeliness) – 3 points
- ❑ Housing First Model – 3 points
- ❑ Housing First - Entry Requirements – 8 points / Reasons for Termination – 8 points
- ❑ Determinations by Project Type – 6 points / SSO Coordinated Entry (only) – 10 points
- ❑ Coordinated Entry Participation – 9 points
- ❑ Educational Liaison – 5 points
- ❑ Permanent Housing Stability (services) – 5 points / Increase in Employment & Income (services) – 10 points
- ❑ Supportive Services – 5 points
- ❑ Prioritization – 10 points
- ❑ Racial & Ethnic Equity (NEW) – 10 points
- ❑ Housing Stability – 4 points / Income Performance – 4 points / Project Evaluation – 2 points
- ❑ Budget – 10 points
- ❑ Project Match – 5 points
- ❑ Project Leveraging – 9 points

# 2022 Special NOFO Project Bonus Scoring (40 Possible Points)

- ❑ Coordinated Entry Implementation (only agencies that are currently managing the assessment, prioritization, & referral process) – 20 points
  - ❑ Actively serving as a lead agency is defined as managing the local assessment, prioritization, and referral process for Coordinated Entry
  - ❑ Agencies identified as a lead agency but not yet actively serving as a lead are not eligible to receive these points, but they are eligible to apply for SSO-CE
- ❑ 2022 Homeless Count Coordinator - 10 points
- ❑ Bonus Points for demonstrating project will be located in a Structurally Disadvantaged Area (Rural Set Aside Only) (10 points)
  - ❑ Geographic areas that have high levels of homelessness, housing distress, or poverty, and are located where CoC services have until now been entirely unavailable

# Leveraging Housing & Healthcare

❑ Points for New PSH or RRH projects:

■ That will utilize 50% Housing Subsidies or Subsidized Housing Units <u>not</u> funded through CoC or Emergency Solutions Grants (ESG)

■ That will utilize 50% Healthcare Resources to help participants

*CoC is actively working to secure written commitments of both housing and healthcare resources.  Applicants that make it into the final ranking may be given access to these resources as they are available and applicable.

# Combined 2022 New Special NOFO Project Scoring (229 Possible Points)

❑ Total possible points
  ❑ 189 possible points – Project Application Score
  ❑ 40 possible points – Bonus Score

# Overall HUD CoC Scoring

- As in past years, HUD looks not only at the individual project applications but at the CoC, as a whole.
  - Project Capacity, Review, and Ranking (4 points)
  - System Performance (18 points)
  - CoC Coordination and Engagement (8 points)
  - CoC Plan for Serving Individuals and Families Experiencing Homelessness with Severe Service Needs (70 bonus points)

# Other Highlights of HUD CoC Scoring

- Housing First & Low Barrier Projects

- Prioritization of Chronically Homeless for PSH

- Dedicated PSH beds for Chronically Homeless

- Prioritization of Families and Unaccompanied Youth

- Ending Veteran & Chronic Homelessness

- Severity of Needs in project review, ranking and selection

- Performance Monitoring
  - Utilization
  - Housing Stability
  - Participant Eligibility
  - Length of time homeless
  - Timely draw downs
  - Mainstream benefits

# Application Process

# Application Process & Timeline-Special NOFO

- August 11th, 15th, & 16th, 2022 - Informational Webinar for New PSH , RRH, Joint TH & PH-RRH, SSO-CE, SSO-SO, & Standalone SSO Applicants, and materials from the webinar posted/distributed

- August 17, 2022 – **Proposal Outlines for NEW PSH, RRH, Joint TH & PH-RRH, SSO-CE, SSO-SO, & Standalone SSO projects Due**

- **August 29, 2022 – Review Applications (including both Addendums) for NEW PSH, RRH, Joint TH & PH-RRH Component, SSO-Street Outreach, Standalone SSO, and SSO Coordinated Entry projects, as well as all required copies and supplemental documents for Special NOFO, due by <span style="color:red">3:00 pm</span>**

- **September 14, 2022** - ALL project applications (NEW PSH, RRH, Joint TH-RRH, SSO-CE, SSO-SO, & Standalone SSO, HMIS, CoC Planning) must be entered into e-*snaps* by 5:00pm.

- September 21, 2022 - Standards, Rating, and Review Committee meeting to approve and recommend ranking of Special NOFO projects held.

- September 28 or 29, 2022 - CoC Board meeting to approve ranking recommended by the Standards, Ratings, and Review Committee held.

- September 30, 2022 - Notification given to applicants of placement in scoring and ranking for all projects (due 10/5/22).

- **October 7, 2022** – All Special NOFO project application corrections (if applicable) and resubmission of application in e-*snaps* due by 2:00pm.

- October 17, 2022 - Estimated public posting of CoC Application (due 10/18/22)

- October 18, 2022 - Estimated date to submit to HUD (due 10/20/22)

# Review Application Packet

- ❑ Application Packages Due to be in DCA's office for scoring on **August 29, 2022 (by 3:00 pm) to include:**
    - ❑ The Review Application (New Project Review Application for PSH, RRH, Joint TH-RRH Component, SSO-CE, SSO-SO, or Standalone SSO)
    - ❑ Match/Leveraging documentation
    - ❑ Special NOFO - Certification Policy Addendum
    - ❑ Special NOFO - Coordinated Entry Policy Addendum
    - ❑ 501(c)(3) documentation for applicants & sub-recipients and/or TDHE documentation (as applicable)
    - ❑ A current list of Board Members
    - ❑ The most recent Financial Audit
    - ❑ A current IRS Form 990
- ❑ Packages must contain a complete response
- ❑ MUST be received by August 29th ([BoSMonitoring@dca.ga.gov](mailto:BoSMonitoring@dca.ga.gov))
- ❑ Then HUD Application due in e-snaps on September 14th

# Special NOFO - Certification Policy Addendum (due 8/29/22 with Review Application)

- Bed Prioritization for Chronically Homeless Policy

- Low Barrier Housing

- Housing First

- BoS Written Standards Policy

- BoS Violence Against Women Act (VAWA) Policy

- Projects Classified as DedicatedPLUS

- Application Submission Assurances

  - Any certifications fully complete and submitted in the Application or Applicant Profile in e-snaps as required

  - Code of Conduct submitted in Applicant Profile as required in E-snaps (IF not on HUD's list)

  - Certification of Consistency (follow up with providing project information to local government following DCA's email)

# Special NOFO - Coordinated Entry Policy Addendum (due 8/29/22 with review application)

- Application Submission Assurances
  - Coordinated Entry System Participation Defined
    - Participation requirements in implementation communities
    - Participation requirements outside of implementation communities
  - Certifications and Assurances

# Review Application Packet

❑ Email materials to:

Georgia Department of Community Affairs
Office of Homeless and Special Needs Housing
BoSMonitoring@dca.ga.gov
Attn: Tina Moore/CoC Application

**MUST** be received by DCA on or before deadline August 29th, 2022.

# *E-Snaps* Information

(Electronic Formal Application to HUD)

# E-SNAPS Submission – Special NOFO

- In addition to the review application (and supporting materials) that need to be completed for each project, agencies MUST complete and submit CoC Project Application(s) electronically in E-SNAPS
    - https://www.hudexchange.info/programs/e-snaps/
- This must be submitted in E-SNAPS by **September 14, 2022 (5:00 PM)**
- There will be a general review of the submissions for completeness and accuracy and agencies will be expected to make any required corrections no later than **October 7, 2022 (2:00 PM)**
- Failure to complete the *e-snaps* portion of the application process and/or failure to respond and make the necessary corrections may result in a project not being included in the BoS CoC application to HUD
- **Applicant Profiles should have current Code of Conduct, if not on HUD listing), and all other required documents

# *E-SNAPS* Submission

- Instruction Guides available at:

https://www.hudexchange.info/programs/e-snaps/

- *HUD Exchange e-snaps* Resources

# RESOURCES

**HUD 2022 Special NOFO, Competition, & Program pages:**

□ **NOFO at Grants.gov:** https://www.hud.gov/program_offices/comm_planning/coc/specialCoCNOFO/supplemental **and** https://www.hud.gov/sites/dfiles/CPD/documents/CoC/Unsheltered-and-Rural-Homelessness-NOFO-FR-6500.pdf

□ **2022 Special NOFO Competition at HUD.gov:** https://www.hud.gov/program_offices/comm_planning/coc/specialCoCNOFO

□ **HUD Exchange e-snaps resources:** https://www.hudexchange.info/programs/e-snaps/

□ **HUD Exchange CoC Program:** https://www.hudexchange.info/programs/coc/

**CoC Regulations**

https://www.hudexchange.info/coc/coc-program-law-regulations-and-notices/#regulations

# *E-SNAPS* Submission

❑ Instruction Guides will be available at (coming soon):

[https://www.hud.gov/program_offices/comm_planning/coc/specialCoCNOFO](https://www.hud.gov/program_offices/comm_planning/coc/specialCoCNOFO)

❑ *Special NOFO* Competition Resources

hud.gov/program_offices/comm_planning/coc/specialCoCNOFO

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and meet all eligibility and quality threshold requirements established in this Special NOFO. CoCs whose geographic areas do n
funding under this funding opportunity. A CoC's maximum award amount for this funding opportunity is described in Section I

Read HUD's Continuum of Care Supplemental to Address Unsheltered and Rural Homelessness (Special NOFO)

Applications for the Special NOFO are due to HUD on October 20, 2022.

**I Want To**
- Review NOFO Application Webinars
  - Kick Off Webinar: Special NOFO to Address Unsheltered and Rural Homelessness - June 28, 2022
    - Webinar Slides
    - Chat log
    - Recording
    - Transcript
  - Rural Focus: Special NOFO to Address Unsheltered and Rural Homelessness - June 29, 2022
    - Webinar Slides
    - Chat log
    - Recording
    - Transcript
- Ask a question: email SpecialCoCNOFO@hud.gov

**Navigational Guides**
- (coming soon)

**Detailed Instructions**
- CoC Application
- CoC Planning
- UFA Costs
- New
- Priority Listing (coming soon)

**Technical Assistance Materials**

# *E-SNAPS* Submission (continued)

- Project Application Detailed Instructions, Navigational Guides (e-snaps instructions), and FAQs (Special NOFO)

  https://www.hud.gov/program_offices/comm_planning/coc/specialCoCNOFO

- **Technical issues with e-snaps should be emailed to HUD at e-snaps@hud.gov**

- Project Applicants that require information and technical support concerning the HUD NOFO and the application in e-snaps may submit a question to HUD at **SpecialCoCNOFO@hud.gov**

- Please remember that online systems can freeze up and slow down with excessive traffic

  - Do not wait until the last minute

# *E-SNAPS* Attachments

- The following HUD required forms are built into e-snaps and <mark>must be fully completed and electronically signed before project applicants have access to the project application</mark> (Special NOFO pages 35-36):

  - Project application charts, narratives, and attachments

  - SF-424 Application for Federal Assistance

  - SF-424 Supplement , Survey on Ensuring Equal Opportunities for Applicants (non-profits only & survey is voluntary)

  - Form HUD-2880, Applicant/Recipient Disclosure/Update Report (for <u>each</u> project)

  - SF-LLL – Disclosure of Lobbying Activities (if applicable)

  - HUD-50070 – Certification of a Drug-free Workplace

  - Disclosure of Lobbying Activities, and

  - Applicant Certifications

  - Documentation of Applicant <u>AND</u> Subrecipient Eligibility

- Within Applicant Profile

  - Applicant Code of Conduct

# CoC Project Review in E-snaps

- CoC to implement a thorough review and oversight process at the local level for new project applications submitted to HUD under the Special NOFO

- CoCs are expected to closely review information provided in each project application in order to ensure:

  - Eligibility of participants

  - Eligibility of activities

  - Data consistent in application

  - Narratives are fully responsive to question and that it meets all criteria for that question as required by Special NOFO and included in detailed instructions

  - New Project Detailed Instructions (Special NOFO): https://www.hud.gov/program_offices/comm_planning/coc/specialICoCNOFO (soon)

# Nonprofit Documentation

- Documentation of Applicant and Subrecipient Eligibility. Project applicants must attach appropriate documentation for each private nonprofit subrecipient organization identified as a nonprofit.

- Private nonprofit status is documented by submitting either:
  - IRS 501(c)(3) form or
  - Certification from licensed CPA that the organization meets each component of the definition of a private nonprofit organization as defined by 24 CFR 578.3

# TDHE Documentation (New)

- Documentation of Applicant and Subrecipient Eligibility. Project applicants must attach appropriate documentation for each Indian Tribe or Tribally Designated Housing Entities (TDHEs) recipient and subrecipient organization identified in the application.
  - TDHEs status documentation
- Applicants that propose to locate a project on a reservation or trust land must include a Tribal Resolution to locate a project on a reservation (Special NOFO)
  - Tribes do not need to include for a project on their own reservation or trust land

# HUD Eligibility Requirements for Applicants of HUD's Grants Programs (pages include 18-20, 57, etc. in Special NOFO)

- ❑ Resolution of Civil Rights Matters (pages 18-19)
- ❑ Outstanding Delinquent Federal Debts
- ❑ Debarment and/or Suspension
- ❑ Pre-selection Review of Performance
- ❑ Sufficiency of Financial Management System
- ❑ False Statements
- ❑ Mandatory Disclosure Requirement
- ❑ Conducting Business in Accordance with Ethical Standards/Code of Conduct
- ❑ Prohibition Against Lobbying Activities
- ❑ Equal Participation of Faith-Based Organizations
- ❑ Affirmatively Furthering Fair Housing
    - ❑ Economic Opportunities for Low- and Very Low-income Persons (Section 3)
    - ❑ Improving Access to Services for Persons with Limited English Proficiency (LEP)
- ❑ In addition, each applicant under this NOFO must have the necessary processes and systems in place to comply with the Award Term in Appendix A of 2 CFR part 170 if the applicant receives an award unless an exception applies as provided in 2 CFR 170.110.

# HUD Requirements for Compliance with Administrative, National, & Department Policy (page 57 in Special NOFO)

1. Compliance with Non-discrimination and Related Requirements (#1)
2. Equal Access Requirements
3. Ensuring Participation of Small Disadvantaged Businesses, Women-Owned Business
4. Equal Participation of Faith-Based Organizations
5. Uniform Relocation Act - Real Property Acquisition and Relocation. See 49 CFR part 24.
6. Participation in HUD-Sponsored Program Evaluation
7. Uniform Admin Requirements, Cost Principles, & Audit Requiremnts (Federal Awards)
8. Drug-Free Workplace
9. Safeguarding Resident/Client Files
10. Compliance with the Federal Funding Accountability and Transparency Act of 2006 (Pub. L.109-282) (Transparency Act), as amended
11. Eminent Domain
12. Accessibility for Persons with Disabilities
13. Violence Against Women Act
14. Conducting Business in accordance with Ethical Standards/Code of Conduct
15. Environmental Requirements

# HUD Notices

- **HUD Mailing List Notifications (click on title for link)**
  - [SNAPS Competitions](#)

    The SNAPS Competitions listserv provides notification from HUD about important information related to the annual Continuum of Care (CoC) competitive funding process.
  - [SNAPS Program Information](#)

    The SNAPS Program information listserv provides information from HUD about program content authored by SNAPS.
- **All Questions sent to HUD related to the CoC Competition (Annual Competition) MUST be sent to:**
  - [SpecialCoCNOFO@hud.gov](mailto:SpecialCoCNOFO@hud.gov) - questions regarding the FY 2022 CoC Program Competition process; or
  - [e-snaps@hud.gov](mailto:e-snaps@hud.gov) - questions related to e-*snaps* functionality (e.g., password lockout, access to user's application account, updating Applicant Profile).

# Resources

- **Balance of State CoC**
  https://www.dca.ga.gov/safe-affordable-housing/homeless-special-needs-housing/georgia-balance-state-continuum-care

- **Balance of State CoC Policies**
  https://www.dca.ga.gov/housing/homeless-special-needs-housing/georgia-balance-state-continuum-care/policies

- **Balance of State CoC 2022 CoC Supplemental Competition to Address Unsheltered & Rural Homelessness (Special NOFO) page**
  https://www.dca.ga.gov/safe-affordable-housing/homeless-special-needs-housing/georgia-balance-state-continuum-care/2022-0

# Questions

- ❑ General BoS CoC/Application submission questions
  - ❑ Tina Moore
    (404) 327-6870
    [Tina.moore@dca.ga.gov](mailto:Tina.moore@dca.ga.gov)
  - ❑ Josh Gray
    (404) 327-6811
    [Josh.Gray@dca.ga.gov](mailto:Josh.Gray@dca.ga.gov)
  - ❑ Rick Heermans
    [Rick.Heermans@dca.ga.gov](mailto:Rick.Heermans@dca.ga.gov)
  - ❑ Diana Pitcher
    (404) 679-0651
    [Diana.Pitcher@dca.ga.gov](mailto:Diana.Pitcher@dca.ga.gov)

# Questions?